



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Club Management

1. Does the organization have a safety committee to annually review the club's safety rules, protocols and procedures?*
2. Does the facility have a guest policy developed and implemented?*
3. Does the facility have an Incident/Accident Report Form developed and implemented?*
4. Are AED's (Automatic External Defibrillators) visible in the Clubhouse and are employees trained by a qualified instructor?*
5. Is there a new employee safety orientation program recorded and documented?*
6. Do you know what natural disasters are likely in your geographic region? Are there disaster plans of neighboring facilities that have been updated in the past 12 months and include employee training?*
7. Are contractors required to present a certificate of insurance confirming workers' compensation and general liability coverage? Are contractors supervised and instructed on the facilities safety and security policies?*



 **PHILADELPHIA INSURANCE COMPANIES**
A Member of the Tokio Marine Group



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Golf Course Security

8. Have areas been identified where errant shots may cause an issue with adjacent property owners or public entities?*
- Yes No
9. Is there perimeter fencing for the course?*
- Yes No
10. Is there signage for No Trespassing located at various points throughout the course perimeter?*
- Yes No
11. Is there a central station monitored security alarm system in place for all the buildings?*
- Yes No



 **PHILADELPHIA INSURANCE COMPANIES**
A Member of the Tokio Marine Group



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Golf Course Security -Employees & Security Systems

12. Are employees trained on the use of the Security system and reporting to authorities?*

Yes No



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Golf Course Security - 2

13. Is there a daily opening/closing procedure for employees to follow which includes employee training?*
- Yes No
14. Is there a cash control policy followed by each employee?*
- Yes No
15. Do you have the necessary checks and balances in place, with separate individuals handling purchasing and receiving functions and accounts payable and receivable functions?*
- Yes No
16. Do you have unannounced spot financial audits in different parts of the facility?*
- Yes No
17. Is there a secure safe at the facility?*
- Yes No
18. Is there an IT security procedure in place to protect customers' identity and information?*
- Yes No
19. Is there a security camera system?*
- Yes No



 **PHILADELPHIA INSURANCE COMPANIES**
A Member of the Tokio Marine Group



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Golf Cars

20. Are there Golf Cars being used at your facility?*

Yes No



PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Golf Cars

21. Are all golf cars maintained as required by the Operating and Maintenance manual?*
- Yes No
22. Are cars maintained by a vendor? Is there a contract in place?*
- Yes No N/A
23. Are cars stored in a secure location?*
- Yes No
24. Battery Powered Cars - Are spare batteries stored in a secure rack system?*
- Yes No N/A
25. Gasoline Powered Cars - Is there a safe fuel service procedure in place?*
- Yes No N/A
26. Is there a golf car usage waiver in place for golfers which has been approved by legal counsel?*
- Yes No
27. Is the golf car area properly ventilated for storage of gasoline/battery cars?*
- Yes No
28. Are golf car paths safe, and are they inspected for deterioration or misuse, and do they have proper signage?*
- Yes No



PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Facility

29. Is the building owned?*

Yes No

30. What year was the building constructed?* (%9,999)

The value must be between 1800 and 2050, inclusive.

31. Select from the following types of construction:*

-- Please Select --
-- Please Select --
Class I (Frame)
Class II (Joisted Masonry)
Class III (non-combustible)
Class IV (Masonry Non-Combustible)
Class V (Modified Fire Resistive)
Class VI (Fire Resistive)

32. Is there an automatic sprinkler system installed throughout the facility?*

Yes No



 **PHILADELPHIA INSURANCE COMPANIES**
A Member of the Tokio Marine Group



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Facility - Sprinkler System Maintenance

33. Was the sprinkler system maintenance contract service/inspection completed in the past 12 months?*

Yes No



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Facility - 2

34. Is a hard-wired smoke detection system provided?*
- Yes No
35. Is the fire alarm system connected to a constantly attended Underwriters Laboratory listed alarm central station?*
- Yes No
36. Is a Underwriters Laboratory listed central station burglar alarm system provided?*
- Yes No
37. Is Commercial Cooking provided?*
- Yes No



PHILADELPHIA INSURANCE COMPANIES
A Member of the Tokio Marine Group



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Facility - Commercial Cooking

38. Is the cooking equipment protected by an automatic fire suppression system?*

-- Please Select --
-- Please Select --
UL-Listed 300
Wet Chemical
Dry Chemical

39. Is a cooking equipment maintenance contract provided and serviced in the past 12 months?*

Yes No



PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Vehicle Operations

40. Number of Vehicles:* (99,999)

The value must be between 0 and 99999, inclusive.

41. Number of drivers:* (99,999)

The value must be between 0 and 99999, inclusive.

42. Is personal use prohibited?*

Yes No

43. Are all drivers 21 years of age and older?*

Yes No

44. Are all registration and proof of insurance forms with vehicles when traveling?*

Yes No

45. Are certificates of insurance obtained from those who operate personal vehicles for business?*

Yes No

46. Are all vehicle accidents reviewed for preventability with measures to prevent recurrence?*

Yes No

47. Is there a Formal Preventive Maintenance Program?*

Yes No



 **PHILADELPHIA INSURANCE COMPANIES**
A Member of the Tokio Marine Group



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Vehicle Operations -Preventive Maintenance Program

48. Is preventive automotive maintenance services contracted out to professional mechanics?*
- Yes No



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Vehicle Operations - 2

49. Are there initial and annual driver motor vehicle checks (MVRs) conducted on new employees who drive with annual rechecks thereafter?*
- Yes No
50. Does the MVR Check Program address those who operate personal vehicles on company business?*
- Yes No N/A
51. Does the facility have a Drivers License Verification Program - New Hire and annual?*
- Yes No
52. Is there an initial road test for vehicles with commercial registration and large vans?*
- Yes No N/A



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Vehicle Operations - Road Tests

53. Is each driver properly road tested which includes a loaded trailer?*

Yes No

54. Are new or novice drivers provided mentoring with experienced drivers prior to solo trips?*

Yes No



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

General Liability

55. Is there a lightning safety program in place that includes communications (sirens, speakers, marshalls) and providing safe shelter to employees and guests?*
- Yes No
56. Does the Club have a formalized Slip and Fall prevention program?*
- Yes No
57. Are patron parking areas and sidewalks provided with adequate lighting?*
- Yes No
58. Does the facility have an anti-scald program in place? (showers, sinks, etc.)*
- Yes No
59. Does the facility sell alcoholic beverages or hold events involving alcohol?*
- Yes No



 **PHILADELPHIA INSURANCE COMPANIES**
A Member of the Tokio Marine Group



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

General Liability - Alcohol Beverage Procedures

60. Have alcohol servers passed a Training for Intervention Procedures by Servers of Alcohol (TIPS) course?*

Yes No

61. Are signs offering transportation services posted in prominent locations throughout the premises?*

Yes No



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Environmental Liability

62. Do you have an Environmental Management Program (EMP) in place covering the golf course water, fertilizer, and pesticide use, equipment maintenance, pool chemicals, fuel storage, and waste disposal?*

Yes No

63. Is there a Underground Storage Tank (UST) on site?*

Yes No



 **PHILADELPHIA INSURANCE COMPANIES**
A Member of the Tokio Marine Group



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Environmental Liability - Storage Tanks

64. Are the tanks registered with the state and are you contracted with an outside firm to conduct compliance inspections or audits for your storage tanks on an annual basis?*

Yes No



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Environmental Liability - 2

65. Is the course in compliance with state and federal laws concerning water usage and nonpoint source pollution? Have staff been trained and is documentation in order?*
- Yes No
66. Does the facility have an aggregate of $\geq 1,320$ gallons of oil stored above ground?*
- Yes No
67. Does the course have a Hazardous Communication program to effectively communicate all chemical hazards to employees and customers?*
- Yes No
68. Is there a formal waste management program for both non-hazardous and Hazardous waste generated from the course operations?*
- Yes No
69. Are applicable employees trained to safely handle hazardous materials?*
- Yes No
70. Has a qualified third party reviewed your environmental risks and operating system?*
- Yes No
71. Are pesticides applied only by authorized personnel? Are staff and golfers notified of upcoming chemical applications?*
- Yes No



 **PHILADELPHIA INSURANCE COMPANIES**
A Member of the Tokio Marine Group



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Pool, Fitness Center & Racquet Sports

72. Do you have a pool, racquet related sports courts, or fitness facility located on the premises?*

Yes No



 **PHILADELPHIA INSURANCE COMPANIES**
A Member of the Tokio Marine Group



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Pool, Fitness Center & Racquet Sports

73. Are liability waivers used and reviewed by legal counsel?*

Yes No

74. Are signs conspicuously posted concerning pool and equipment use, safety procedures and play rules?*

Yes No

75. Is an enforced policy in place requiring children to be accompanied by an adult to the fitness center or racquet sports area?*

Yes No

76. Is there a swimming pool on the premises?*

Yes No



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Swimming Pool

77. Do you have a certified lifeguard on duty in the pool area?*

Yes No

78. Has the Pool and Spa been updated to meet the Federal Virginia Graeme Baker Safety Act for drain enclosures?*

Yes No

79. Is there life saving equipment onsite and is it maintained?*

Yes No

80. Is the pool water tested and maintained to Department of Health standard?*

Yes No

81. Are Pool Badges issued to all members and guests prior to entering the pool area?*

Yes No



 **PHILADELPHIA INSURANCE COMPANIES**
A Member of the Tokio Marine Group



Endorsed Property & Casualty Insurance Provider

PASS – PERIL ASSESSMENT SCORING SYSTEM®

PGA P.A.S.S.

Please enter your contact information.

82. Club Name*

83. First Name*

84. Last Name*

85. Phone*

86. Zip*

87. State*